**REVISED CHECKLIST FOR NCLT- 1st Part.**

1. **SELF ATTESTED IN (BLUE INK) COPIES on single side of white LEGAL sized sheets OF** :

|  |
| --- |
| 1. Application for purchase of the subject property; (if not available then pl attach a  SELF DECLARATION that “Copy of application For Purchase of Flat was not  supplied/shared by Builders. Hence the same is not available”)2. All receipts reflecting the payments made by you towards the Project  including TDS payment; (Excluding GST input Credit receipts);/ Statement of  Accounts issued by the builder;3. Allotment Letter;4. Builder-Buyer Agreement (BBA) executed ;5. Tripartite Agreement (between Buyer, Builder and Bank), in Case of  Home Loan (HL) ;6. PAN cards of all allottees ;7. Copy of communication demanding possession or enquiring about the  date of handing over of possession (if Any);8. Any communication from the Builder admitting delay in handing over of  possession (If any);9. If there has been a default in payment to the Builder by the Allottee, then  please give the document substantiating the same (eg. Any Demand Notice  received by the Builder, your response to the same, etc.); 10. *Kindly note, those who have already preferred cases before NCLT, or any*  *other Tribunal, for eg RERA, NCDRC. Kindly provide those documents and*  *provide at what stage these cases are before the respective legal forums. With*  *respect to those who have already filed NCLT petitions, please share copies of*  *petitions filed. Once a comprehensive petition is filed on behalf of 100*  *members, your individual petitions can be then withdrawn seeking liberty to*  *pursue and prosecute the class action so filed.* 11. Any other document that you may deem relevant. ***( IMPORTANT : ALL ABOVE COPIES MUST BE ON LEGAL SIZED WHITE PAPER & SELF ATTESTED IN BLUE INK PREFERABLY AT BOTTOM RIGHT SIDE OF THE COPIES*** . 12. Following Information on a Separate Sheet 1. Name of the Allottees;
2. Father’s Name/ Husband’s Name
3. Age and
4. Residence address
5. Mobile No. & eMail
 |

**Notes : FOR “A” :**

1. It is requested that **Clear Legible copies** of the aforementioned documents be provided for filing purposes.
2. All Copies to be attested **IN BLUE INK** by all Allottees / buyers
3. All Copies to be on Single Side only
4. **ALL HARD COPIES** should be provided on a LEGAL **sized**  sheet and should be **legible**. Kindly note, **unclear or illegible, both side copies are not accepted by NCLT**, therefore, please provide clear copies only.

**IMPORTANT : Pl prepare a COVERING CHECKLIST mentioning particulars of documents being submitted (as per Specimen Provided ) .**

**SCANNED COPIES** :

**No need to send / mail SCANNED copies of documents**.

We have discussed the problems faced by members with Advocate. And on our request they have agreed to undertake/ get it done this assignment at their end albeit with Charges.

**However** We shall not load / share this extra financial burden with members. We shall try to manage within PER FLAT SHARE already worked out and Circulated.

**Pl prepare 2 Sets OF Self Attested Copies .**

One Set to be submitted to LABA

&

2nd set to be retained by members (in same seriatim) for future references/use. This would be helpful in case Advocate find any issues and asks for clarifications.

**PL MENTION :**

1. **PHASE NO. ON TOP OF THE  ENVELOPE  FOR SEGREGATION "PHASE NO.  1 or 2" and**
2. **Write Name of Allottee as sender**

**Pl Courier/ SPEEDPOST your documents to-**

**Lotus Arena Buyers Association**

**C/O ABL Workspace Pvt Ltd**

**B-6, Block B, Sector 4,**

**Noida, Uttar Pradesh- 201301 (India)**

**Mob. No.  +91 87008 82182**

**C) MEMBERS WHO HAD SUBMITTED DOCUMENTS EARLIER :**

 **SINCE DOCUMENTS SUBMITTED EARLIER ARE REPORTEDLY ON**

 **A4 SIZED PAPERS WITH COPY ON BOTH SIDES –**

 **THE SAME ARE NOT ACCEPTED BY NCLT.**

**HENCE ALL HAVE TO SUBMIT ALL DOCUMENTS AFRESH AS DETAILED UNDER “A” ABOVE.**

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